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| **如要預約參觀本館To Book a Visit to Hong Kong Maritime Museum**   1. **填妥此表格Complete this form** 2. **把填妥之表格電郵至Send the completed form to** [**education@hkmaritimemuseum.org**](mailto:education@hkmaritimemuseum.org) 3. **電郵主題: 私人團體參觀申請**   **For email transmittals, please use the following subject line:**  **Application for Tour/ Private Organisation Group Visit** | |
| 學校/ 團體名稱Name of School/ Organisation: |  |
| 聯絡人姓名 Contact Person: |  |
| 電話 Contact Number: |  |
| 電郵地址 E-mail: |  |
| 參觀學生/機構受眾人數No. of students/ audience: |  |
| 隨行老師 / 工作人員數目No. of Staff/ Teachers: |  |
| 總人數 Total Number of Visitors:  十人或以上 For groups of 10 or more:   * HK$20/ 成人 adult; * HK$15/   長者(六十歲及以上) Elderly (aged 60 or above) /  全日制學生(持有效學生證) full-time students (with valid ID)/  兒童(十八歲以下) children (under 18)/  殘疾人士(及一名陪同看護人) disabled (accompanied by a carer) | 成人 Adult ( ) x $20  長者 Elderly ( ) x $15  全日制學生 Full-time students ( ) x $15  兒童 Children ( ) x $15  殘疾人士 Disabled ( ) x $15 |
| Total admission fee:  HK$ |
| 年級 / 年齡 Class/ Age: |  |
| 就讀學科 Subject: |  |
| 參觀日期 Date of Visit: |  |
| 開始時間 Arrival Time: |  |
| 結束時間 Departure Time: |  |

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| **博物館活動Museum Activities (**每節收費 Fee/ Session: 港幣HK$1,500\* ) | | | |
| 口 | 常設展覽導賞團  Guided Tour of Permanent Exhibition | 每節最多25人，最多2節  Maximum 25 visitors/ session; 2 sessions/ visit  所需節數: \_\_\_\_\_ | 口 粵語 Cantonese  口 English  口 普通話 Mandarin |
| 口 | 香港海岸線變遷歷史之旅  “Evolution of Hong Kong Coastline” History Tour | 每節最多25人，最多2節  Maximum 25 visitors/ session; 2 sessions/ visit  所需節數: \_\_\_\_\_ | 口 粵語Cantonese  口 English  口 普通話Mandarin |
| 如當天博物館未能提供導賞團，我仍希望按時前來參觀  We would still like to come for visit if guided tour is not available  口 是 Yes 口 否 No | | | |
| 注意事項Points to note:   1. 團體預約須於參觀前最少二十一天提出申請。   Bookings should be made at least 21 days in advance;   1. 取消預約參觀須於最少3工作天前通知，如無通知下未有出席參觀，一年內該機構將不獲安排導賞服務。   Cancellations should be made at least three working days in advance; Undeclared absence will result in the suspension of the organization's right of guided tour service for one year;   1. 香港海事博物館職員會在十個工作天內回覆團體預約   HKMM staff will respond within ten working days to confirm receipt of your request. | | | |

\*入場費不計算在內。所有費用於抵達本館後以現金/ 信用卡/ 八達通支付 Charge on top of admission fee. All fees to be settled in cash/ credit card/ Octopus Card on arrival

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| **個人資料收集聲明**  閣下向香港海事博物館 （博物館） 所提供的資料，只會用於博物館之報名及通訊事宜。為讓閣下得知最新的博物館活動，博物館將使用閣下的個人資料，包括你的姓名、電話號碼和電郵地址，將博物館最新資訊提供給閣下。申請人如欲查閱及更正本表格所收集之個人資料，請聯絡香港海事博物館教育組：（電話：3713 2533；電郵：[education@hkmaritimemuseum.org](mailto:education@hkmaritimemuseum.org)）。  口 本人已經閱讀並同意博物館使用個人資料作傳訊之用  口 本人不同意博物館使用個人資料作傳訊之用  **Personal Information Statement**  The information you provide to the Hong Kong Maritime Museum (HKMM), including any personal data as defined in the Personal Data (Privacy) Ordinance (the Ordinance), will be used solely for purposes related to the activities of HKMM. To keep you informed of HKMM activities which may be of interest, HKMM would like to use your personal data, including your name, phone number and email addresses to send you the updated news. You are also entitled to request access to and correction of any errors in your personal data. Enquiries concerning the personal data collected in this form, including requests for access or corrections, should be addressed to the Education Team (Tel no: 3713 2533 ; Email: <education@hkmaritimemuseum.org> ).  口 I acknowledge and consent to receive media information from the Museum  口 I declined to receive media communication from the Museum |

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| 申請人簽署/ 機構蓋印:  Authorised Signature/ Company chop:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 申請日期:  Application Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |